

DECLARATION VERIFYING MEMORANDUM OF SATISFACTION OF A REGISTERED CHARGE

FORM 10A



THE COMPANIES ACT, 2019 (ACT 992) PURSUANT TO SECTION 117

FILL ALL FORMS IN BLOCK LETTERS, AND LEAVE SPACES IN BETWEEN WORDS

PLEASE WRITE ALL WORDS WITH NO ABBREVIATIONS

ALL FIELDS MARKED WITH AN ASTERISK (*) INDICATES A MANDATORY FIELD

A fee is payable on presentation of this form. Please see the fees on our website www.orc.gov.gh

Read the instructions before completing the Form. Incomplete applications or invalid data may delay the registration

(A)

<i>Company Name*</i>		Name should be exact as registered, should there have been any Change of Name after registration do state the new name The Registration Number is stated at the top left side of the Registration Certificate
<i>Registration Number*</i>		
<i>Presented By*</i>		Full name and TIN of the natural person or legal entity submitting documents to the Registrar of Companies
	TIN*	

(B)

I/WE	
DIRECTOR 1	
<i>Title</i>	Mr Mrs Miss Ms Dr
<i>First Name*</i>	
<i>Middle Name*</i>	
<i>Last Name*</i>	
<i>TIN</i>	
<i>Ghana Card (National Identity Card)*</i>	GHA -
DIRECTOR 2	
<i>Title</i>	Mr Mrs Miss Ms Dr
<i>First Name*</i>	
<i>Middle Name*</i>	
<i>Last Name*</i>	
<i>TIN</i>	
<i>Ghana Card (National Identity Card)*</i>	GHA -
SECRETARY	
<i>Title</i>	Mr Mrs Miss Ms Dr
<i>First Name*</i>	
<i>Middle Name*</i>	
<i>Last Name*</i>	
<i>TIN</i>	
<i>Ghana Card (National Identity Card)*</i>	GHA -
of the above mentioned company thereof do solemnly and sincerely declare that the particulars contained in the Memorandum of Satisfaction hereunto are true to the best of our knowledge, information and belief. And we make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations	
<i>Declared at*</i>	
<i>Before me(Name)*</i>	
<i>Address*</i>	
<i>Occupation*</i>	
<i>Date*</i>	D D M M Y Y Y Y

MEMORANDUM OF COMPLETE SATISFACTION OF A CHARGE

<i>Company Name*</i>																														

- (a) Short description of property charged
- (b) Date of charge creation
- (c) Date of satisfaction
- (d) Date of filing

hereby gives notice that the registered charge being(a).....

..... of which particulars are registered with the Registrar of Companies on the (b).....day of.....20.....

was wholly satisfied on the (c).....day of.....20.....the debt

for which the charge was given having been paid or satisfied.

In witness whereof the common seal of the Company as hereunto affixed the(d) ____ day of _____ 20____.

*Director**

*Signature**

.....

*Secretary**

*Signature**

.....

For Office Use Only

*Date of Submission of Document**

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*Name of Company Inspector**

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*Filing Date**

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*Signature**

.....

Important Information

Privacy Notice

Collection of Information: We collect personal identifiable information, like names, postal addresses, email addresses, etc., when voluntarily submitted by our customers. The information provided is used to fulfill your specific request.

Distribution of Information: This would be done as permitted or required by law / Companies Act 2019 (Act 992)

Commitment to Data Security: Your personal identifiable information is kept secure. Only authorized employees, agents and contractors who have agreed to keep information secure and confidential have access to this information.

Change Notice

Every company is required to furnish the Registrar with any change after incorporation e.g. Change of Company Name, Change of Address, Change of Director(s) / Secretary etc.

Annual Return of a Company Incorporated

All companies incorporated are to file mandatory Annual Returns after the first eighteen months together with Audited Accounts and subsequently annually at a fee. Late/Non Filing attracts Penalties

Check List (✓)

Please make sure you have complied with the following		
The document has been signed at all indicated places		
Agreement stamped at Land Valuation Board		
If application exceeds 45 days, then attach extension of time from the court		